Annual Meeting Policies

Refund Policy
Advance registrants who are unable to attend the meeting may request a refund of their registration fee. Cancellations and refund requests should be submitted by December 13, 2019. Refunds will be processed less a $20 administrative fee. No refunds will be issued for requests received after December 13, 2019. Refunds will not be given for no-shows. Cancellations and refund requests should be e-mailed to ltownsend@historians.org. Proof of payment may also be required.

Code of Conduct
The AHA is committed to creating and maintaining a harassment-free environment for all participants in the Association's activities, regardless of their actual or perceived sex, gender, gender expression, gender identity, sexual orientation, marital status, race, ethnicity, nationality, ability, socioeconomic status, veteran status, age, or religion. All members and participants, including employers, contractors, vendors, volunteers and guests, are expected to engage in consensual and respectful behavior and to preserve AHA’s standard of professionalism at all times.

Details, including procedures for addressing violations of the code of conduct, are posted on the AHA website.

Special Notice to Attendees under Age 21
Any attendee under the age of 21 agrees to not consume alcoholic beverages at any time during this event. The AHA expects all attendees to comply with applicable federal, state, and local laws relating to the consumption of alcoholic beverages. To prevent underage drinking, the AHA and/or hotel staff may check acceptable forms of identification and confirm attendees' underage status on badges, registration and related materials. Underage attendees’ participation may be limited in certain events. Any violations of applicable local, state, and federal laws or hotel policy may be reported to local authorities, and the violating attendee’s participation in the meeting may be revoked.

Recording Policy
The AHA and the press occasionally record sessions for use in broadcast and electronic media, and film or photograph public areas at the meeting. Registration, attendance, or participation at the meeting constitutes an agreement to the use of the attendee’s image in photographs, video, audio, and electronic communications. Presenters who do not wish for their session to be recorded may opt out by contacting annualmeeting@historians.org. In order to encourage open debate and allow members to speak as freely as possible, the AHA does not permit audio
or video recording of its business meeting. Anyone who wishes to conduct audio or video recording must obtain permission from participants in advance. The AHA is not responsible for unauthorized recording but does reserve the right to revoke registration of anyone who records sessions without appropriate permissions.

**Live Tweeting**
To facilitate virtual conversations arising from the annual meeting, the AHA encourages attendees to live tweet using #AHA20. Participants are encouraged to share their Twitter handles. Speakers presenting material that they do not wish to be live tweeted should make a request to the audience at the beginning of their presentations.

**Badge Policy**
Registration badges will be required to use the AHA’s professional services, including the Exhibit Hall.